



stazione zoologica anton dohrn

Grant and Innovation Office – GIO

Main activities

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Website:

<http://www.szn.it/index.php/it/ricerca/grant-and-innovation-office>

The GIO staff aims to maximize the ability of SZN researchers to obtain funding for their research. We provide support to researchers in the following areas:

- Scouting for national and international funding opportunities, training programs
- Identification of the most promising financing schemes
- Statistics on research funding and scientometric analysis
- Dissemination of funding opportunities and research events to SZN personnel



- Interpretation of the **rules** described in the calls
- Development and creation of the project **partnership**
- Preparation of the project **proposal** (in terms of work breakdown structure, implementation, budget, impact, dissemination and economic exploitation of results, data management plan)
- Managing the proposal **submission** process, reading the project, giving advice and comments for improvement, clarifying doubts
- Definition of a **project management plan** and the **dissemination and economic exploitation plan** of the project results
- **Negotiation** of terms and conditions for a successful project
- Implementation of **efficient project management** in all its aspects (administrative, legal and financial)
- Managing the **periodic reports and financial statements** to the funding agency



The GIO staff have an excellent knowledge of the use, marketing, business development, technology transfer and intellectual property rights of the research outputs.

- Definition, presentation and formulation of the patent idea
- Identification of **potential patents** arising from research conducted at SZN
- **Submission of potential patentable ideas** to the SZN Patent Commission
- Management of relations with SZN's administrative offices and external consultants
- Definition of a **valorisation plan** of the patentable ideas
- Promotion and management of relations with potential **stakeholders**
- Stipulation and management of the patent contracts
- Management of the SZN patent portfolio statistics on SZN patenting activities



Research activities may be carried out under external contracts with public and private entities. These contracts may also be institutional and involve different SZN Departments and structures. Alternatively, they may relate to specific research activities. External contracts are not limited to research agreements, but may also cover the exchange of confidential information, datasets, research tools or materials.

The GIO staff supports different activities in this area:

- **Management of contracts** on behalf of institutional third parties or related to specific research activities
- **Preparation** of administrative documents
- Development and establishment of the **partnership** (in the case of institutional contracts) and its coordination
- **Budget definition**
- Implementation of contracts
- Administrative management of the **periodic reporting**



- Organisation of training events for fundraising, preparation of project proposals, patenting and development of spin-off companies;
- Organisation of training events on specific funding opportunities;
- Point of contact with APRE (*Agenzia per la Promozione della Ricerca Europea*) and other training agencies.